

EXTERNAL REFERRAL FORM

REFERRAL SOURCE			
Referral date:			
Organisation/Agency Name			Self-Referral <input type="checkbox"/>
Staff Name		Position	
Contact Number		Email	
Has the person provided consent for the referral?		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is the client connected or have they been referred to any other support service? Yes <input type="checkbox"/> No <input type="checkbox"/> <i>Please specify;</i>			
Agency:	Worker's name:	Contact number:	

CLIENT INFORMATION			
First name:	Last name:		
Preferred name:	Gender:	Age:	
Date of Birth:	Contact Number:		
Do you identify as: <input type="checkbox"/> Aboriginal <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Both <input type="checkbox"/> Neither			
Country of birth:	Interpreter required: <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes - Language:		
Residency Status:			
<i>If referral is for 2 parents/carers, please provide name of second below</i>			
First name:	Last name:		
Preferred name:	Gender:	Age:	
Date of Birth:	Contact Number:		
Do you identify as: <input type="checkbox"/> Aboriginal <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Both <input type="checkbox"/> Neither			
Country of birth:	Interpreter required: <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes - Language:		
Residency Status:			
Primary contact:			
Address:			
Email address:			



Household composition:
 Single (person living alone) Sole Parent with dependant(s)
 Couple Couple with dependant(s) Group (related adults) Group

Housing Status
 Homeless/No Household Not stated or inadequately described

Preferred method of contact: Phone Email Mobile

Can a voicemail message be left on mobile: Yes No

Are there immediate safety concerns: Yes No

FAMILY STATUS					
NO DEPENDENT CHILDREN <input type="checkbox"/>					
Is there current DCJ involvement? <input type="checkbox"/> Yes <input type="checkbox"/> No Detail:					
Is there previous DCJ involvement? <input type="checkbox"/> Yes <input type="checkbox"/> No Detail:					
Name	DOB	Age	Disability	School/Childcare or Employment	Aboriginal/Torres Strait Islander?
			<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO
If you ticked yes to a disability for any family member please identify type of disability:			Details: <input type="checkbox"/> Intellectual/learning <input type="checkbox"/> Psychiatric <input type="checkbox"/> Sensory/speech <input type="checkbox"/> Physical/diverse <input type="checkbox"/> Developmental <input type="checkbox"/> Other:		



FINANCIAL	
Main source of Income:	<input type="checkbox"/> Nil Income <input type="checkbox"/> Employee Salary / Wages <input type="checkbox"/> Other Income Incl Super & Investments <input type="checkbox"/> Self-employed <input type="checkbox"/> Government payments / pensions / allowances <input type="checkbox"/> Not stated / Inadequately described
Income Frequency	<input type="checkbox"/> Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly <input type="checkbox"/> Annually
NDIS Eligibility	<input type="checkbox"/> NDIS in Progress access request <input type="checkbox"/> NDIS eligible <input type="checkbox"/> NDIS ineligible

Has this person/family accessed CABL (previously, Burwood Community Welfare Services) before?
 Yes No

LIVING CONDITIONS	
Is anyone in the family under an AVO? <input type="checkbox"/> Yes <input type="checkbox"/> No	Details:
Are there any court order? <input type="checkbox"/> Yes <input type="checkbox"/> No	Details:
Where does the person/family live?	
<input type="checkbox"/> Home w family/ guardian <input type="checkbox"/> Staying with friends <input type="checkbox"/> Other; specify:	
<input type="checkbox"/> Rental property w children <input type="checkbox"/> Refuge	
<input type="checkbox"/> Shared accommodation <input type="checkbox"/> Homeless	

FACTORS RELATING TO REFERRAL		
<i>(Tick where applicable/known)</i>		
<input type="checkbox"/> Suicide Attempts / Self harm	<input type="checkbox"/> Mental health	<input type="checkbox"/> Pregnancy
<input type="checkbox"/> Cultural issues	<input type="checkbox"/> Domestic Violence	<input type="checkbox"/> Financial
<input type="checkbox"/> Identity issues	<input type="checkbox"/> Social Isolation	<input type="checkbox"/> Education/school Attendance
<input type="checkbox"/> Grief & Loss	<input type="checkbox"/> Accommodation / at risk of homelessness	<input type="checkbox"/> LGBTQI+
<input type="checkbox"/> Drug & Alcohol	<input type="checkbox"/> Language/literacy Problems	<input type="checkbox"/> Bullying
<input type="checkbox"/> Living Skills	<input type="checkbox"/> Parenting support	<input type="checkbox"/> Other
<input type="checkbox"/> Relationship difficulties	<input type="checkbox"/> Health Issues	



Employment

Please provide further comments to the above ticked points:

STRENGTHS

(Tick where applicable/known)

- | | | |
|-----------------------------------------------------------------|----------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Stable family environment | <input type="checkbox"/> Secure relationships/
attachments | |
| <input type="checkbox"/> Readiness for change | <input type="checkbox"/> Healthy coping strategies | <input type="checkbox"/> Economic security |
| <input type="checkbox"/> Community Connection | <input type="checkbox"/> Strong support network | <input type="checkbox"/> Communication and social
skills |
| <input type="checkbox"/> Spiritual and/or religious
identity | <input type="checkbox"/> Strong cultural identity
and pride | <input type="checkbox"/> Access to
education/services |

Please provide further information:

OTHER

Please provide any other information about the person/family that is relevant to referral.

